Practice Profile Completion

PINNACLE Registry
Diabetes Collaborative Registry

Last updated March 15, 2021

ACC + Veradigm Partnership

veradigm®

+

AMERICAN COLLEGE of CARDIOLOGY®

Partnering to advance the next generation of real-world research on cardiovascular disease and diabetes patients around the world.

Veradigm operates the PINNACLE Registry and The Diabetes Collaborative Registry as part of the partnership.

REGISTRY PARTICIPANTS WILL BENEFIT WITH:

- Greater opportunities to participate in research studies
- Increased access to evidence-based medicine and tools

Copyright ©2021 Veradigm® | All rights reserved

Important Notice

- Please note the following document is instructions on how to complete the required information in the Account Management System.

The practice is responsible for the accuracy and maintenance of the account management profile

- This is not how to access the Physician Dashboard.
  - Those instructions will come from our Partners at FIGmd

Copyright ©2021 Veradigm® | All rights reserved

Registry Key Personnel

- The **Registry Program Manager (RPM)** is responsible for completing the profiles within the account management system.

- The RPM is the main point of contact for the Veradigm team.
  - Manage profiles; update providers, locations
  - Add additional contacts and assign appropriate user roles
  - Recipient of registry related communications
  - Main point of contact for technology partner
    - If the practice wants additional people to have access to the Physician Dashboard our Technology partner, at FIGmd, can grant access to registry dashboard to multiple users
  - Manage Physician Dashboard: https://pegasus.pinnaclehqi.net/
  - Responsible for completing federal reporting program documents if practices opts in for reporting

Copyright ©2021 Veradigm® | All rights reserved

Clinical Data Registry Account Login

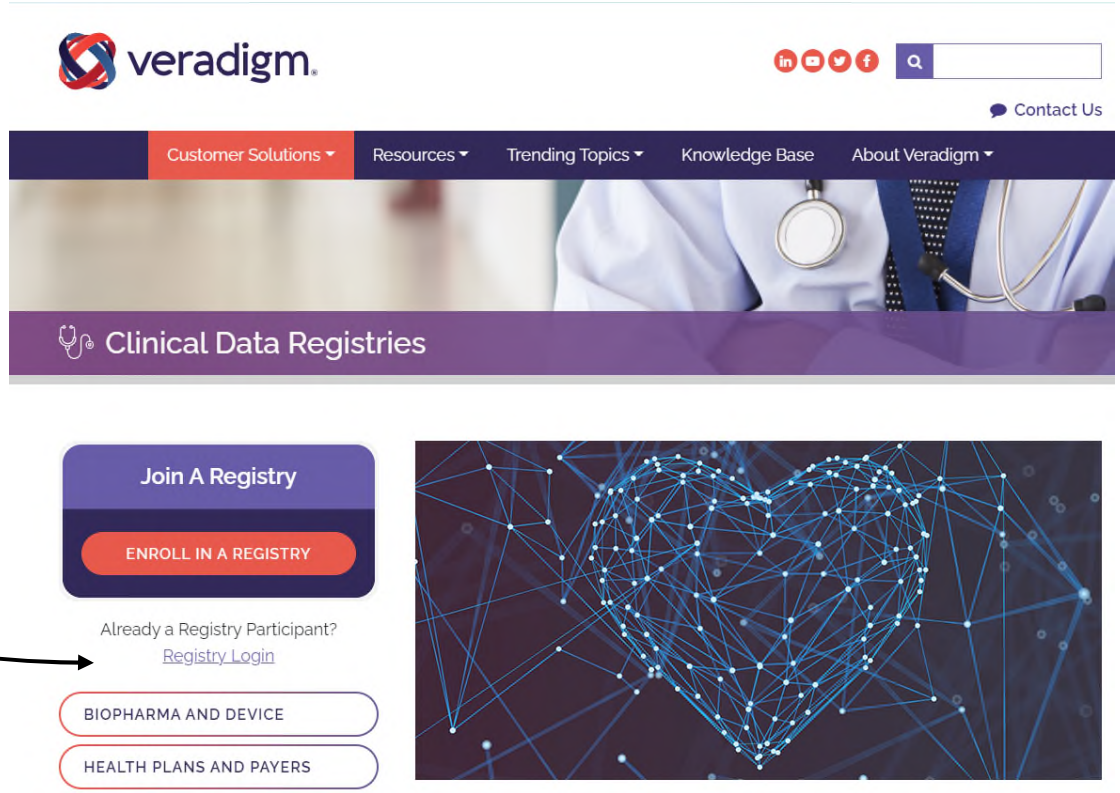
- The Account Management System is accessible through our website at

  https://veradigm.com/clinical-data-registries/

  Bookmark this website!

- On the left hand of the screen, select "Registry Login," click that to start.

Remember, on this home screen you will find other valuable information on the registries such as MIPS information and how to access QI tools from the ACC!



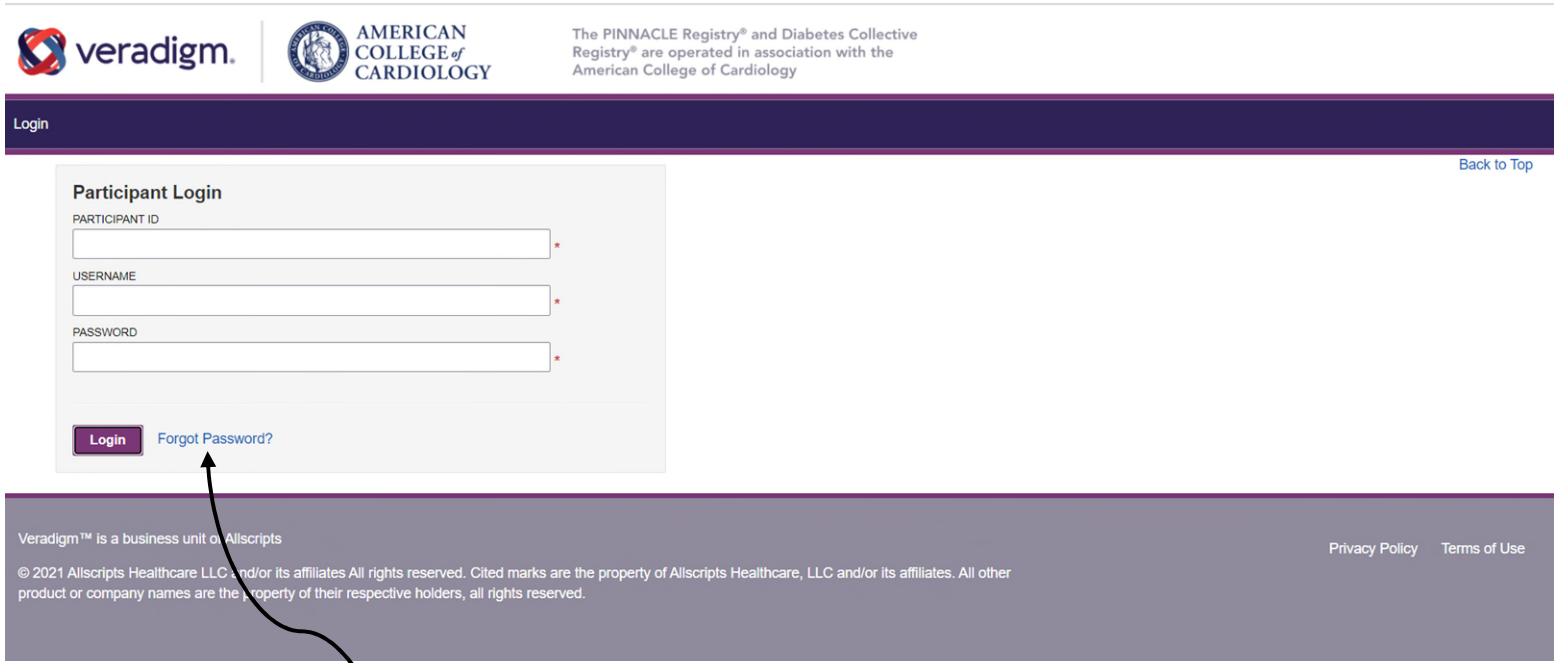
Copyright ©2021 Veradigm® | All rights reserved

Account Management System Login

Once you select the “Registry Login” link you will be redirected to the account management site login page. Where you will enter your:

- Participant ID (6-digit number)
- Username
- Password

Once the information is entered, click “Login”



If you forget your password, select “Forgot Password”

Copyright ©2021 Veradigm® | All rights reserved

Account Management Login

- Information needed to access your account management profile
  - Six-digit practice ID number
  - Username
  - Password
    - **NOTE** You will be prompted to change your password upon your first-time logging in.

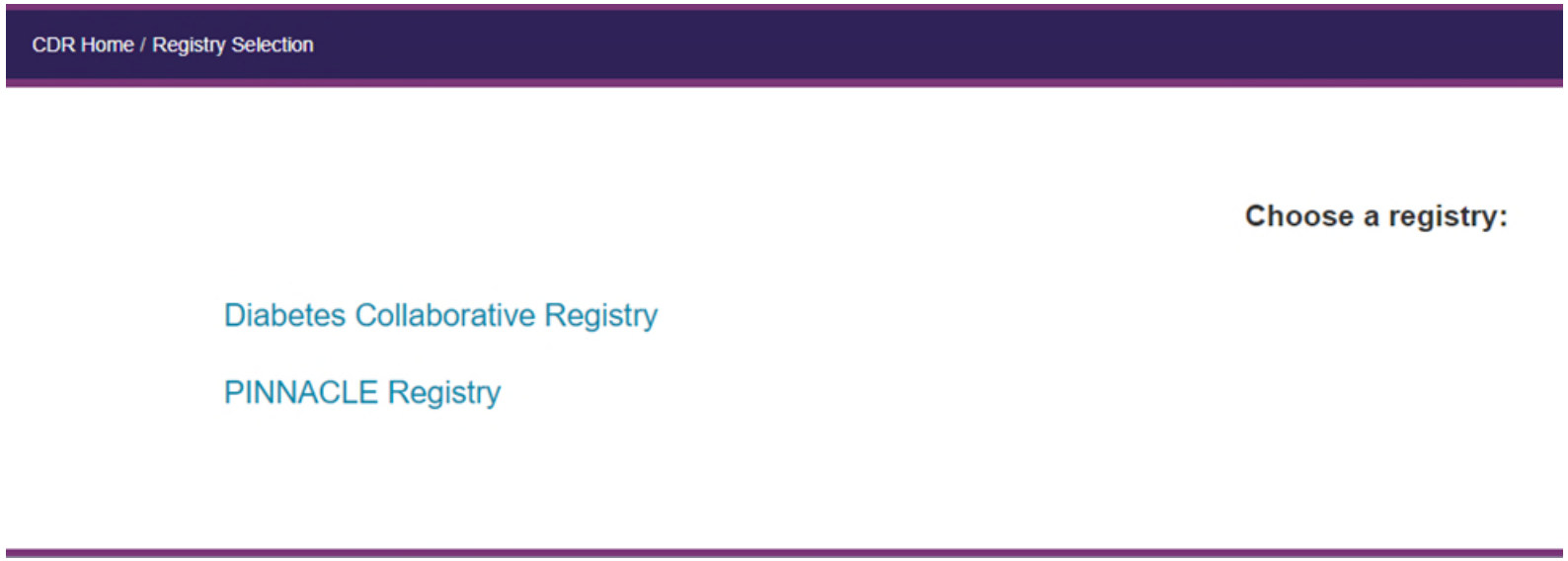
- Where do I find this information?
  - After practice contact (designated in e-contracting process) signs the registry agreement they will receive a fully executed agreement from registries@veradigm.com
    - A copy of your executed agreement will also be enclosed in this email, please save the PDF for your files
  - Credentials will be emailed to the RPM from registries@veradigm.com

CONTINUED ON NEXT SLIDE

Copyright ©2021 Veradigm® | All rights reserved

Select the Appropriate Clinical Data Registry

- If you are enrolled in both PINNACLE and Diabetes Collaborative Registry you will need to complete the following steps for both registries.



Once a registry is selected, you can toggle back and forth to make changes using the "Switch Registry" button on the next page

Copyright ©2021 Veradigm® | All rights reserved

Clinical Data Registries Account Management

- There are 5 actions you must take before to begin working with the registry.

1. Complete Individual Profile
2. Complete Practice User Admin
3. Complete Practice Profile
4. Complete Location Profile
5. Complete Provider Profile

Individual Profile	• Verify your contact information
Practice User Admin	• Assign Roles
Practice Profile	• Enter practice demographics
Location Profile	• Enter in office location information
Provider Profile	• Add and remove providers in the registry

Click any of these to skip to this section of the presentation

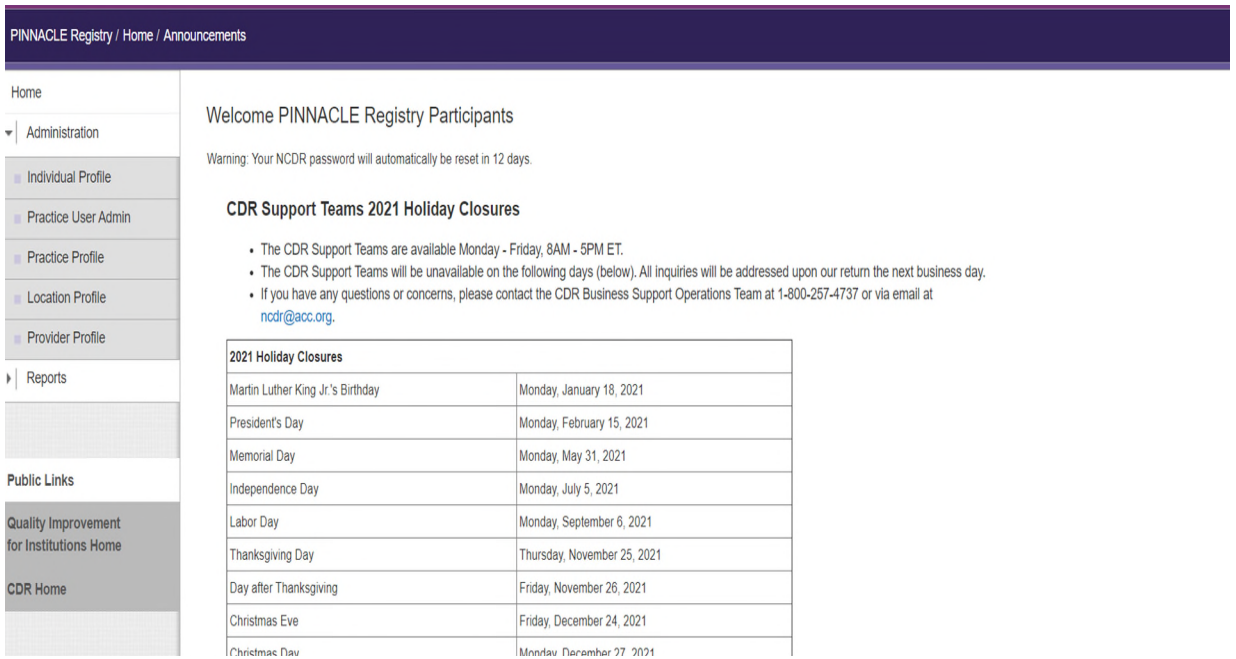
Copyright ©2021 Veradigm® | All rights reserved

Registry Home Page

- Once you reach the Registry Home Page

Select the “Administration” button on the left-hand navigation

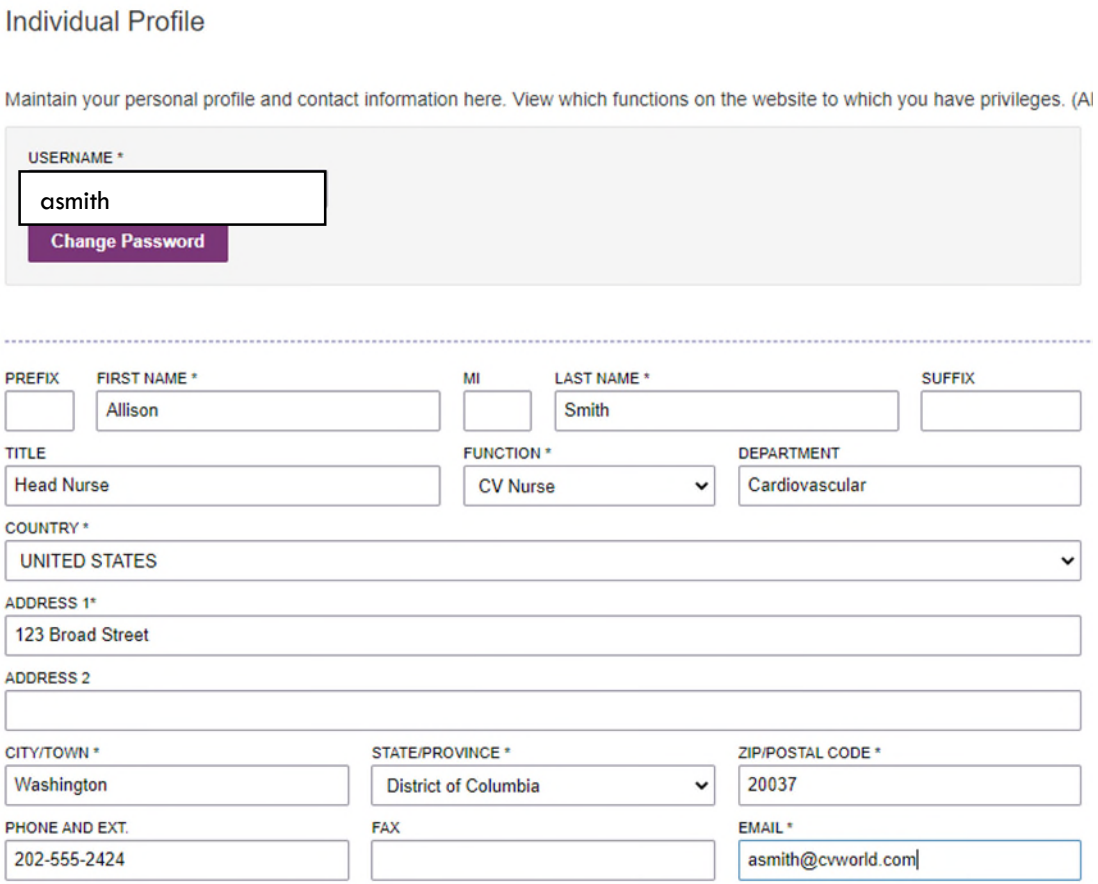
- Once selected, the profiles are visible and ready to be completed.



Copyright ©2021 Veradigm® | All rights reserved

Individual Profile

- The information on this page should be prepopulated, but the practice should review all prepopulated fields.
- ACTION: To verify accuracy or update field where needed.
- Note: your username is displayed at the top and you can change your password here as well.

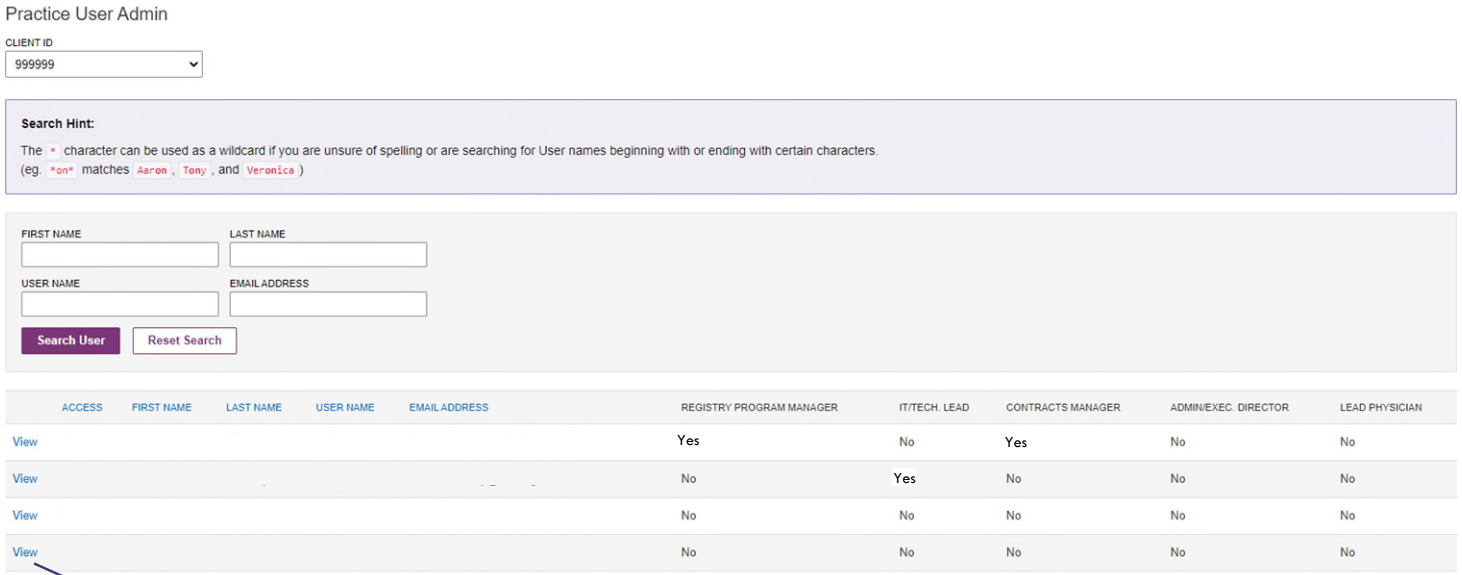


Copyright ©2021 Veradigm® | All rights reserved

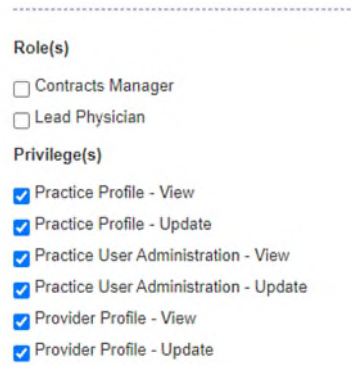
Practice User Admin Profile

- ACTION: RPM will review prepopulated information and will assign additional roles for the Registry. Practice should designate:
  1. IT/Tech Lead
  2. Contracts Manager
  3. Admin/Executive Director
  4. Lead Physician

- Note:
  - Only the RPM can assign these privileges
  - Multiple roles can be assigned to one person
- Any designee can either "view only" or "update" information in the account management system.



Select view, to enter contact information and to assign roles.



Copyright ©2021 Veradigm® | All rights reserved

Practice Profile

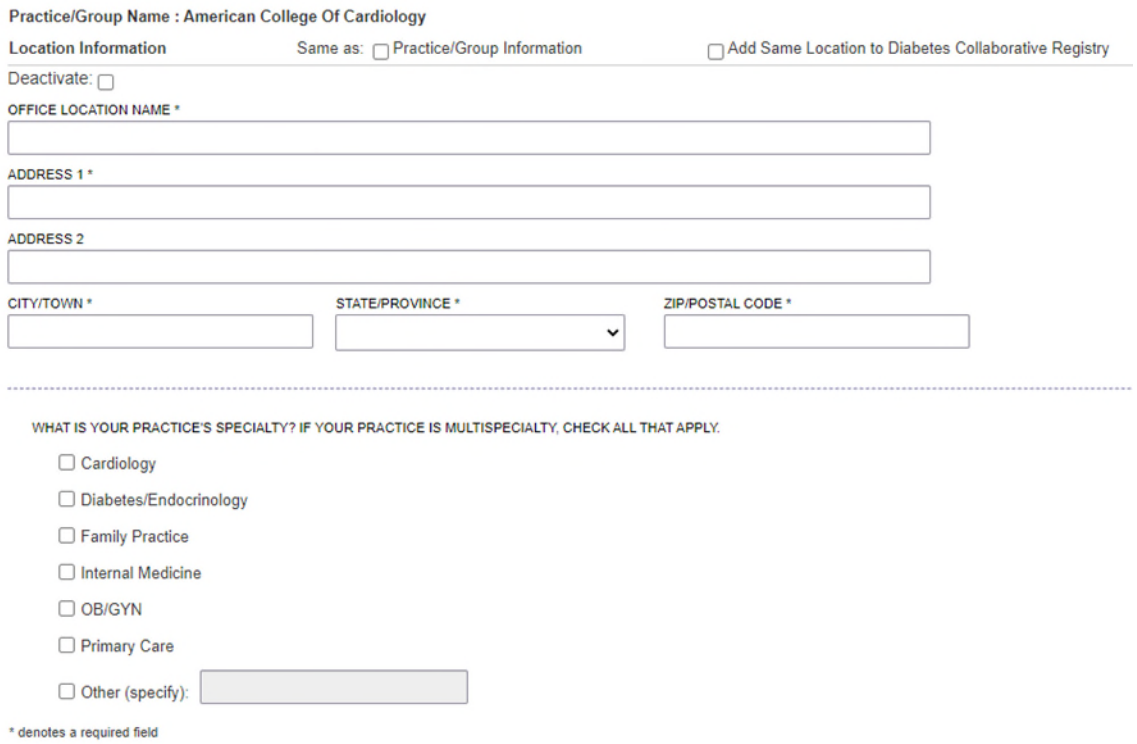
- ACTION: RPM to review and verify the prepopulated contact information
  - Address on this page should be the main location for your practice
  - It is imperative your Group National Provider Identifier and Tax Identification Number (TIN) are correct.
    - Please contact registries@veradigm.com if you need to change your TIN or have multiple TINs

- On this profile you'll also be asked to answer a few questions about your practice
- We collect this information:
  - To understand demographics of our participants
  - To develop QI tools and
  - To help match you and your practice with research opportunities aimed at improving patient care

Copyright ©2021 Veradigm® | All rights reserved

Location Profile

- ACTION: For each additional location, complete the appropriate fields
- If there is only one location and it is the same as the Practice Profile you need to check the box for "Same As: Practice/Group Information"
  - If the location is no longer active, check the Deactivate box
- If you are enrolled in both registries and the location is active for both, check the "Add Same Location to Diabetes Collaborative Registry", you will not have to manually add



Be sure to hit Submit Button at the bottom of each page to finalize each change!

Copyright ©2021 Veradigm® | All rights reserved

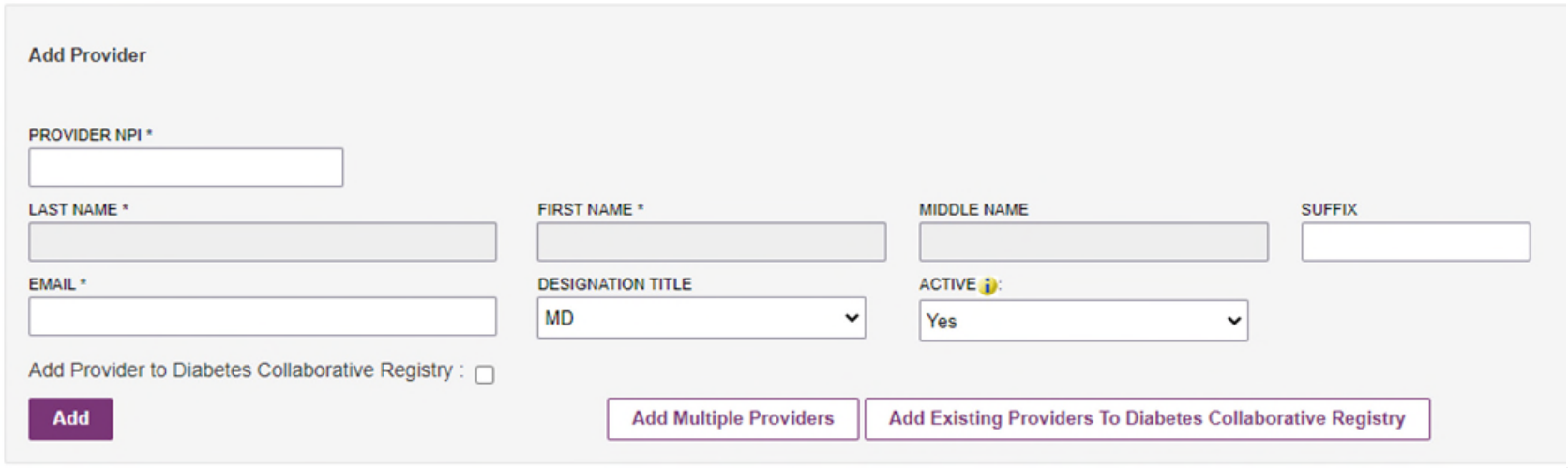
Important Notice about Provider Profile

- We only allow providers who are managing patients with Cardiovascular disease or those monitoring patients with diabetes.
- If you are unsure if you should add a provider, please contact registries@veradigm.com
- Please note, the clinical data registry team reviews all providers and will remove ineligible providers

Copyright ©2021 Veradigm® | All rights reserved

Provider Profile

- ACTION: Add registry providers
- Type in NPI, the profile will automatically populate.
  - If the information is not correct, contact ncdr@acc.org to notify us and contact the NPPES NPI Registry https://npiregistry.cms.hhs.gov/
- Enter email address and select Active Status
- Hit "Add"
  - RPM can add "Multiple Providers" by clicking the "Add Multiple Providers" button instead of adding individually
  - If you are also enrolled in the Diabetes Collaborative Registry, you can save time by adding 1provider to both registries if you click "Add Existing Provider to Diabetes Collaborative Registry."



Copyright ©2021 Veradigm® | All rights reserved

Reminders

- Subscribe to the clinical data registry newsletters, we often share registry related, federal reporting and company updates here!
- The RPM should have a different email address then providers
- Visit our Clinical Data Registries Homepage https://veradigm.com/clinical-data-registries/
- Review your account management profile at least once a quarter; make sure providers and locations are marked appropriately (i.e., active/not active)
- Make sure your Practice Profile has your correct Group National Provider Identifier and Tax Identification Number (TIN)
  - If your practice has multiple TINs please contact registries@veradigm.com so we can ensure data mapping is accurate

Copyright ©2021 Veradigm® | All rights reserved

Instructions to change Registry Program Manager (RPM)

- Provide the following information on company letter
  - Six-digit practice ID
  - Registry participation (PINNACLE, DCR or both)
  - Effective date of change
  - New RPM
    - Phone number
    - Email
    - Title
    - Who they are replacing and reason why
  - Sign request
  - Email to ncdr@acc.org

Copyright ©2021 Veradigm® | All rights reserved

Clinical Data Registry Contact Information

- Veradigm Support Team: program support
  - Contact email: registries@veradigm.com
- ACC Support Team: account management, contracting and technical support
  - Contact email: ncdr@acc.org
  - Contact phone number: 800-257-4737
- FIGmd Support Team: physician dashboard support and data mapping
  - Contact email: acccams@acc.org

Copyright ©2021 Veradigm® | All rights reserved

veradigm®

TRANSFORMING HEALTH, *Insightfully*

veradigm.com