



Practice Profile Completion

PINNACLE Registry

Diabetes Collaborative Registry

Last updated March 15, 2021

ACC + Veradigm Partnership



Partnering to advance the next generation of real-world research on cardiovascular disease and diabetes patients around the world.

Veradigm operates the PINNACLE Registry and The Diabetes Collaborative Registry as part of the partnership.

REGISTRY PARTICIPANTS WILL BENEFIT WITH:

- Greater opportunities to participate in research studies
- Increased access to evidence-based medicine and tools

Important Notice

- Please note the following document is instructions on how to complete the required information in the Account Management System.

The practice is responsible for the accuracy and maintenance of the account management profile

- This is not how to access the Physician Dashboard.
 - Those instructions will come from our Partners at FIGmd

Registry Key Personnel

- The **Registry Program Manager (RPM)** is responsible for completing the profiles within the account management system.
- The RPM is the main point of contact for the Veradigm team.
 - Manage profiles; update providers, locations
 - Add additional contacts and assign appropriate user roles
 - Recipient of registry related communications
 - Main point of contact for technology partner
 - If the practice wants additional people to have access to the Physician Dashboard our Technology partner, at FIGmd, can grant access to registry dashboard to multiple users
 - Manage Physician Dashboard: <https://pegasus.pinnaclehqi.net/>
 - Responsible for completing federal reporting program documents if practices opts in for reporting

Clinical Data Registry Account Login

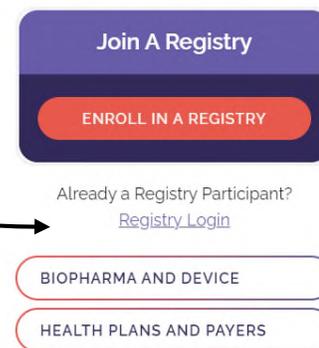
- The Account Management System is accessible through our website at

<https://veradigm.com/clinical-data-registries/>

****Bookmark this website!****

- On the left hand of the screen, select “Registry Login,” click that to start.

****Remember, on this home screen you will find other valuable information on the registries such as MIPS information and how to access QI tools from the ACC!****



Account Management System Login

Once you select the “Registry Login” link you will be redirected to the account management site login page. Where you will enter your:

- Participant ID (6-digit number)
- Username
- Password

Once the information is entered, click “Login”



The PINNACLE Registry® and Diabetes Collective Registry® are operated in association with the American College of Cardiology

Login

[Back to Top](#)

Participant Login

PARTICIPANT ID

USERNAME

PASSWORD

Login

[Forgot Password?](#)

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If you forget your password, select “Forgot Password”

Account Management Login

- Information needed to access your account management profile
 - Six-digit practice ID number
 - Username
 - Password
 - ****NOTE**** You will be prompted to change your password upon your first-time logging in.
- Where do I find this information?
 - After practice contact (designated in e-contracting process) signs the registry agreement they will receive a fully executed agreement from registries@veradigm.com
 - A copy of your executed agreement will also be enclosed in this email, please save the PDF for your files
 - Credentials will be emailed to the RPM from registries@veradigm.com

CONTINUED ON NEXT SLIDE

Select the Appropriate Clinical Data Registry

- If you are enrolled in both PINNACLE and Diabetes Collaborative Registry you will need to complete the following steps for both registries.

CDR Home / Registry Selection

Choose a registry:

Diabetes Collaborative Registry

PINNACLE Registry

****Once a registry is selected, you can toggle back and forth to make changes using the “Switch Registry” button on the next page****

Clinical Data Registries Account Management

- There are 5 actions you must take before to begin working with the registry.
 1. Complete Individual Profile
 2. Complete Practice User Admin
 3. Complete Practice Profile
 4. Complete Location Profile
 5. Complete Provider Profile

Individual Profile

- Verify your contact information

Practice User Admin

- Assign Roles

Practice Profile

- Enter practice demographics

Location Profile

- Enter in office location information

Provider Profile

- Add and remove providers in the registry



Click any of these to skip to this section of the presentation

Registry Home Page

- Once you reach the Registry Home Page Select the “Administration” button on the left-hand navigation
- Once selected, the profiles are visible and ready to be completed.



PINNACLE Registry / Home / Announcements

Home

Administration

- Individual Profile
- Practice User Admin
- Practice Profile
- Location Profile
- Provider Profile

Reports

Public Links

- Quality Improvement for Institutions Home
- CDR Home

Welcome PINNACLE Registry Participants

Warning: Your NCDR password will automatically be reset in 12 days.

CDR Support Teams 2021 Holiday Closures

- The CDR Support Teams are available Monday - Friday, 8AM - 5PM ET.
- The CDR Support Teams will be unavailable on the following days (below). All inquiries will be addressed upon our return the next business day.
- If you have any questions or concerns, please contact the CDR Business Support Operations Team at 1-800-267-4737 or via email at ncdr@acc.org.

2021 Holiday Closures	
Martin Luther King Jr.'s Birthday	Monday, January 18, 2021
President's Day	Monday, February 15, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Thanksgiving Day	Thursday, November 25, 2021
Day after Thanksgiving	Friday, November 26, 2021
Christmas Eve	Friday, December 24, 2021
Christmas Day	Monday, December 27, 2021

Individual Profile

- The information on this page should be prepopulated, but the practice should review all prepopulated fields.
- **ACTION:** To verify accuracy or update field where needed.
- Note: your username is displayed at the top and you can change your password here as well.

Individual Profile

Maintain your personal profile and contact information here. View which functions on the website to which you have privileges. (AI

USERNAME *

[Change Password](#)

PREFIX	FIRST NAME *	MI	LAST NAME *	SUFFIX
<input type="text"/>	<input type="text" value="Allison"/>	<input type="text"/>	<input type="text" value="Smith"/>	<input type="text"/>
TITLE	FUNCTION *	DEPARTMENT		
<input type="text" value="Head Nurse"/>	<input type="text" value="CV Nurse"/>	<input type="text" value="Cardiovascular"/>		
COUNTRY *				
<input type="text" value="UNITED STATES"/>				
ADDRESS 1*				
<input type="text" value="123 Broad Street"/>				
ADDRESS 2				
<input type="text"/>				
CITY/TOWN *	STATE/PROVINCE *	ZIP/POSTAL CODE *		
<input type="text" value="Washington"/>	<input type="text" value="District of Columbia"/>	<input type="text" value="20037"/>		
PHONE AND EXT.	FAX	EMAIL *		
<input type="text" value="202-555-2424"/>	<input type="text"/>	<input type="text" value="asmith@cvworld.com"/>		

Practice User Admin Profile

- **ACTION:** RPM will review prepopulated information and will assign additional roles for the Registry. Practice should designate:
 1. IT/Tech Lead
 2. Contracts Manager
 3. Admin/Executive Director
 4. Lead Physician
- **Note:**
 - Only the RPM can assign these privileges
 - Multiple roles can be assigned to one person
- Any designee can either “view only” or “update” information in the account management system.

Practice User Admin

CLIENT ID
999999

Search Hint:
The * character can be used as a wildcard if you are unsure of spelling or are searching for User names beginning with or ending with certain characters. (eg. *on* matches Aaron, Tony, and Veronica)

FIRST NAME
LAST NAME
USER NAME
EMAIL ADDRESS

Search User Reset Search

ACCESS	FIRST NAME	LAST NAME	USER NAME	EMAIL ADDRESS	REGISTRY PROGRAM MANAGER	IT/TECH. LEAD	CONTRACTS MANAGER	ADMIN/EXEC. DIRECTOR	LEAD PHYSICIAN
View					Yes	No	Yes	No	No
View					No	Yes	No	No	No
View					No	No	No	No	No
View					No	No	No	No	No

Select view, to enter contact information and to assign roles.

- Role(s)
- Contracts Manager
 - Lead Physician
- Privilege(s)
- Practice Profile - View
 - Practice Profile - Update
 - Practice User Administration - View
 - Practice User Administration - Update
 - Provider Profile - View
 - Provider Profile - Update

Practice Profile

- **ACTION:** RPM to review and verify the prepopulated contact information
 - Address on this page should be the main location for your practice
 - It is imperative your Group National Provider Identifier and Tax Identification Number (TIN) are correct.
 - Please contact registries@veradigm.com if you need to change your TIN or have multiple TINs
- On this profile you'll also be asked to answer a few questions about your practice
- We collect this information:
 - To understand demographics of our participants
 - To develop QI tools and
 - To help match you and your practice with research opportunities aimed at improving patient care

Location Profile

- **ACTION:** For each additional location, complete the appropriate fields
- If there is only one location and it is the same as the Practice Profile you need to check the box for “Same As: Practice/Group Information”
 - If the location is no longer active, check the Deactivate box
- If you are enrolled in both registries and the location is active for both, check the “Add Same Location to Diabetes Collaborative Registry”, you will not have to manually add

Practice/Group Name : American College Of Cardiology

Location Information Same as: Practice/Group Information Add Same Location to Diabetes Collaborative Registry

Deactivate:

OFFICE LOCATION NAME *

ADDRESS 1 *

ADDRESS 2

CITY/TOWN * STATE/PROVINCE * ZIP/POSTAL CODE *

WHAT IS YOUR PRACTICE'S SPECIALTY? IF YOUR PRACTICE IS MULTISPECIALTY, CHECK ALL THAT APPLY.

Cardiology

Diabetes/Endocrinology

Family Practice

Internal Medicine

OB/GYN

Primary Care

Other (specify):

* denotes a required field

****Be sure to hit Submit Button at the bottom of each page to finalize each change!****

Important Notice about Provider Profile

- We only allow providers who are managing patients with Cardiovascular disease or those monitoring patients with diabetes.
- If you are unsure if you should add a provider, please contact registries@veradigm.com
- Please note, the clinical data registry team reviews all providers and will remove ineligible providers

Provider Profile

- **ACTION:** Add registry providers
- Type in NPI, the profile will automatically populate.
 - If the information is not correct, contact ncdr@acc.org to notify us and contact the NPPES NPI Registry <https://npiregistry.cms.hhs.gov/>
- Enter email address and select Active Status
- Hit “Add”
 - RPM can add “Multiple Providers” by clicking the “Add Multiple Providers” button instead of adding individually
 - If you are also enrolled in the Diabetes Collaborative Registry, you can save time by adding 1 provider to both registries if you click “Add Existing Provider to Diabetes Collaborative Registry.”

The screenshot shows a web form titled "Add Provider". It contains the following fields and controls:

- PROVIDER NPI ***: A text input field.
- LAST NAME ***: A text input field.
- FIRST NAME ***: A text input field.
- MIDDLE NAME**: A text input field.
- SUFFIX**: A text input field.
- EMAIL ***: A text input field.
- DESIGNATION TITLE**: A dropdown menu with "MD" selected.
- ACTIVE ⓘ**: A dropdown menu with "Yes" selected.
- Add Provider to Diabetes Collaborative Registry :** An unchecked checkbox.
- Add**: A purple button.
- Add Multiple Providers**: A button with a purple border.
- Add Existing Providers To Diabetes Collaborative Registry**: A button with a purple border.

Reminders

- Subscribe to the clinical data registry newsletters, we often share registry related, federal reporting and company updates here!
- The RPM should have a different email address than providers
- Visit our Clinical Data Registries Homepage <https://veradigm.com/clinical-data-registries/>
- Review your account management profile at least once a quarter; make sure providers and locations are marked appropriately (i.e., active/not active)
- Make sure your Practice Profile has your correct Group National Provider Identifier and Tax Identification Number (TIN)
 - If your practice has multiple TINs please contact registries@veradigm.com so we can ensure data mapping is accurate

Instructions to change Registry Program Manager (RPM)

- Provide the following information on company letter
 - Six-digit practice ID
 - Registry participation (PINNACLE, DCR or both)
 - Effective date of change
 - New RPM
 - Phone number
 - Email
 - Title
 - Who they are replacing and reason why
 - Sign request
 - Email to ncdr@acc.org

Clinical Data Registry Contact Information

- Veradigm Support Team: program support
 - Contact email: registries@veradigm.com
- ACC Support Team: account management, contracting and technical support
 - Contact email: ncdr@acc.org
 - Contact phone number: 800-257-4737
- FIGmd Support Team: physician dashboard support and data mapping
 - Contact email: accams@acc.org



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